

Mapping exercise for E&E Select Committee – Climate Change Emergency Scrutiny Review

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
Interview with Exec Portfolio Holder for Environment & Regeneration		Cllr John Gardner, Executive Portfolio Holder for Environment & Regeneration.	Presentation of Portfolio area strategy and actions towards climate change.	21 October 2021 – Received presentation from the Cllr John Gardner & Officers See link - Supplementary Agenda - Presentation on Environment & Regeneration Portfolio area	Formal Committee meeting session completed - 21 Oct 2022 .	Further written questions for the Exec Portfolio Holder for Environment & Regeneration – SW to email E&E Committee to invite written questions from Members and link with generic questions for the Exec Portfolio Holders when these are agreed – by End of November 2021. UPDATE June 2022 New Exec Portfolio

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						Holder for Environment & Climate Change will require new interview.
Critique of the SBC Climate Change Action Plan from external critical friends – (ii) HEART	N/A	(ii) HEART (Hertfordshire for Enabling and Adapting for Resilience Together)	(ii) HEART have provided a critique of SBC's Climate Change Strategy	18 November 2021 – Interview with HEART HEART critique of SBC's Climate Action Plan	Formal Committee meeting session completed Thursday 18 Nov 2021	(i) Scrutiny Officer to invite Kim Hare HEART ✓ Kim has agreed that HEART can attend ✓ (ii) Scrutiny Officer to circulate background of the review with HEART ahead of the Committee meeting on 18 Nov. ✓ <u>Outstanding Action</u> – develop the offer

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						from HEART to work with a wider group of Members – June 2022 Update: Informal meetings with HEART have been ongoing – Exec Portfolio for Env. & Climate Change is now leading
Interview with Exec Portfolio Holder for Economy, Enterprise and Transport		Cllr Lloyd Briscoe, Executive Portfolio Holder for Economy, Enterprise and Transport	Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session.	18 November 2021 – interviewed Cllr Lloyd Briscoe who answered Members written questions - E&E Select Committee 18 11 21 item 3	Formal Committee meeting session completed Thursday 18 Nov 2021	Zayd Al-Jawed has confirmed that Cllr Lloyd Briscoe will attend on 18 Nov. ✓ Scrutiny Officer to circulate written questions for the Exec Portfolio ahead

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						of 18 Nov meeting.✓ Scrutiny Officer circulated Cllr Briscoe's written response to the committee's questions. ✓
Critique of the SBC Climate Change Action Plan from external critical friends – (i) University of Hertfordshire/	N/A	(i) University of Hertfordshire - Professor Lubo Jankovic – Prof. of Advanced Building Design/Director of Zero Carbon Lab (School of Creative Arts)	Professor Jankovic to provide a critique of SBC Climate Change Strategy	Agenda for Environment & Economy Select Committee on Monday, 10 January 2022, 6.00pm – see item 3	Formal Committee meeting session completed Monday 10 January 2022	Scrutiny Officer to invite Professor Jankovic to Committee meeting ✓ Scrutiny Officer arranged a daytime pre-meeting informal zoom meeting &

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						ahead of the Committee on 6 December ✓ and a further meeting 5 Jan at 2pm✓ Update - offer from Professor Lubo Jankovic to attend a follow up meeting of the E&E when the Uni of Herts project is near completion (March 2022). June 2022 Update – Uni. of Herts Zero Carbon Lan report complete
Interview with Exec Portfolio Holder for		Cllr Jeannette Thomas, Executive Portfolio Holder for	Presentation of Executive Portfolio area including action	Agenda for Environment & Economy Select	Informal E&E Select Committee meeting completed	Scrutiny Officer arrange meeting and co-ordinate officer

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
Housing, Health and Older People		Housing, Health and Older People	plan linked to Climate Change Strategy & Q&A session.	Committee on Wednesday, 23 March 2022, 6.00pm – see item 2 Notes of informal meeting 3 March 2022	on 03 03 22	support for Exec Member response to E&E Members questions. ✓
How will we know if we are on target to meet Net Zero for SBC and for the town by 2030?		Assistant Director – Planning Regulatory to advise on agreed mechanism for ongoing monitoring.	Establishing a base line for the Council to see how far it is along its journey to net zero. An ambition of the work with the University of Hertfordshire is that this will help the Council establish a baseline for the authority and if	Zayd Al-Jawed has assisted the review through all formal and informal meetings as well as sessions with the Uni of Herts. Zero Carbon Lab to help establish a refined baseline so this strand has been achieved.	University of Hertfordshire Zero Carbon Lab's work/report on Stevenage Borough Council's Net Zero target for 2030 for the whole of Stevenage area should be ready by mid-April 2022.	Monitor progress through the meetings with the University of Hertfordshire Zero Carbon Lab. – These meetings are ongoing. David Thorogood has provided data to the University Research fellow Rebecca Onafuye, including

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
			possible for the town as a whole (with land mark milestones per sector such as Transport/Domestic/ Industry/Commercial /Public Sector			data on Stevenage Area CO2 emissions. <u>Update June 2022:</u> Report Complete ✓ Uni. of Herts. Zero Carbon Lab keen to continue collaboration – via Herts Climate Change & Sustainability Partnership.
Interview with David Thorogood, EHDC/SBC Environmental Campaigns		David Thorogood is employed by SBC on a temporary six month contract and is assisting the Council towards its Climate		Whilst David is in contract has agreed to attend the E&E Select Committee meeting meetings when it is	Ongoing attendance at meetings.	✓

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
Officer		Change ambitions, linked to this David is helping the review and liaising with the University of Hertfordshire Zero Carbon Lab.		considering the Climate Emergency Review. Agenda for Environment & Economy Select Committee on Monday, 10 January 2022, 6.00pm		
Interview with Jonathan Sayers, SBC Interim Communications Campaigns Manager		Jonathan Sayers has been employed on a temporary basis to undertake a communications campaign for the Council's Climate Emergency.		Whilst Jonathan is in contract he has agreed to attend the E&E Select Committee meeting meetings when it is considering the Climate Emergency Review.	Ongoing attendance at meetings.	✓
Plans for large industry based in		Mena Caldbeck, SBC Business Relationship	Provide some information	Minutes 18 November 2021 -	Mena Caldbeck met E&E Members	Members to indicate if they would like to

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
Stevenage?		Manager	regarding their businesses plans to work towards low carbon/net zero	Business Relationship Manager.pdf	on 18 November 2021	interview the officer at a later date to update the verbal information provided?
Plans for SME's in Stevenage?		Mena Caldbeck, SBC Business Relationship Manager	Provide some information regarding their businesses plans to work towards low carbon/net zero	Minutes 18 November 2021 - Business Relationship Manager.pdf	Mena Caldbeck met E&E Members on 18 November 2021	Members to indicate if they would like to interview the officer at a later date to update the verbal information provided?
Interview with the Leader		The Leader	Overarching view of the Council's leadership and targets to get to Net Zero for 2030		Update June 2022 - Agreed interview date 13 July 2022 Chair and Vice-Chair suggested it be important to receive an overarching view of the Council's plans	Scrutiny Officer to circulate questions for the Leader ✓

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
					regarding the Climate Emergency from the Leader (to be interviewed with the Resources Portfolio Holder to see the scale of the financial challenge and what plans are in place from the Resources Portfolio to address this.	
Interview with Exec Portfolio Holder for Resources		Cllr Mrs Joan Lloyd, Executive Portfolio Holder for Resources	Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A		Update June 2022 - Agreed interview date 13 July 2022 (As above) To interview the Executive	Agreed date 13 July 2022. Scrutiny Officer to circulate questions for the Executive

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
			session.		Resources Portfolio Holder to see the scale of the financial challenge and what plans are in place from the Resources Portfolio Holder to address this.	Resources Portfolio Holder ✓
Interview with Exec Portfolio Holder for Communities, Neighbourhoods & Co-operative Council		Cllr Sandra Barr, Executive Portfolio Holder for Neighbourhoods & Co-operative Council	Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session.		To be agreed – 20 October 2022	To be arranged.
Interview with Exec Portfolio Holder for		Cllr Richard Henry, Executive Portfolio Holder for Culture,	Presentation of Executive Portfolio area including action		To be agreed – 20 October 2022	To be arranged.

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
Culture, Leisure, Children & Young People.		Leisure, Children & Young People.	plan linked to Climate Change Strategy & Q&A session.			
Interview with Exec Portfolio Holder for Community Safety, Equalities, Health & Older People.		Cllr Jackie Hollywell, Executive Portfolio Holder for Community Safety, Equalities, Health & Older People.	Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session.		To be agreed – 20 October 2022	To be arranged.
Chair of Youth Council & Youth Mayor	Young People	Chair of Youth Council & Youth Mayor – Consult with the Youth Council	Attend witness session and answer questions/provide challenge re young people's view/aspirations		16-02-2022 To be arranged	Update June 2022: Scrutiny Officer had invited members of the Youth Council (via Ryan Ansell) to the committee on 16 February 2022 (meeting

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						subsequently cancelled). Scrutiny Officer to liaise with Ryan Ansell re E&E YC members attending a future E&E meeting. Scrutiny Officer to circulate questions for the Youth Council✓
Critique of the SBC Climate Change Action Plan from external critical friends – (iii) Friends of the Earth	N/A	(iii) Friends of the Earth	(ii) Friends of the Earth to provide a critique of SBC's Climate Change Strategy		To be arranged.	Scrutiny Officer to invite Friends of the Earth (Andy Holthams and Peter Foord) The Scrutiny Officer has not yet

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
						approached the Friends of the Earth – Review to conclude if enough ground covered with HEART Community Group?
HCC Executive Portfolio Holder for Environment		Cllr Eric Buckmaster, HCC Executive Portfolio Holder for Environment	Presentation of HCC Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session.		Written evidence to be collected.	To be arranged.
HCC Executive Portfolio Holder for Transport		Cllr Phil Bibby, HCC Executive Portfolio Holder for Transport	Presentation of HCC Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A		To be arranged.	To be arranged.

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
			session.			
Herts Sustainability Panel Chair – Cllr Graham McAndrew East Herts District Council		Cllr Graham McAndrew East Herts District Council – Chair of Herts Sustainability Panel	Presentation of Herts Sustainability Panel including their action plans and Climate Change Strategy & Q&A session.		Written evidence to be collected.	To be arranged.
Representative of Lister Hospital		Invite the East & North Hertfordshire NHS Trust CE	What plans and actions are they taking re the expansion of the Hospital Estate and the ongoing use of resources at Lister Hospital to address Climate Change?		To be arranged.	To be arranged.

Issue	Who's effected? (where relevant)	Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)	What evidence/data can they provide?	Meeting interview/ evidence received date: Link to Committee meeting where evidence/interview was undertaken:	Meeting scheduled for date: How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)	Action & date required If complete sign off in table:
A representative of Stevenage tenants & leaseholders	All SBC tenants and leaseholder	To be advised by Assistant Director Communities & Neighbourhoods	Attend witness session and answer questions/provide challenge re pace of Environmental changes to SBC housing stock		To be arranged.	To be arranged.
Link to primary and secondary Schools and NH College	Young People	A representative of each tier?	Find out what young people's views are and what actions they are taking?		To be arranged.	To be arranged.

Suggested options for phase II of the review from the Strategic Director, Tom Pike which would provide assistance corporately to the Council's response to the Climate Emergency which would suit a Member sub group of the main E&E Select Committee:

<ul style="list-style-type: none"> • Case study visit: Given the committee are seeking to ensure the Council's work on climate change has the fullest impact, it may be appropriate for a small group to conduct a case study visit to another Council to share best practice
<ul style="list-style-type: none"> • Community projects: Perhaps some desk research into other community projects which are live and could support local action? Officers can provide information to support this.

- **Cost estimates:** One or two authorities (Manchester, for example) have started to quantify the types of investment made thus far. A potential option for the Committee would be to seek some information on how they have approached this task.

This work could be supported by some informal evidence gathering, potentially seeking external examples of best practice based related to one or two most impactful of the 8 themes of the Stevenage Climate Action Plan (e.g. transport, homes, comms.). Given the breadth of the review it is suggested that the committee perhaps highlight a couple of themes to look at in greater depth.